**A close-up of a logo

Description automatically generated**

**Comprehensive Program Evaluation Plan**

The **Comprehensive Program Evaluation (CPE)** demonstrates program compliance with **21 NCAC 36.0317 Administration (e).**

*(e) A nursing education program shall implement, for quality improvement, a comprehensive program evaluation in writing that*

*shall include the following:*

|  |  |
| --- | --- |
| **Criteria** | |
| The **eight** criteria listed below must be included in the CPE. | |
| **Criteria 1** | Students' achievement of program outcomes; |
| **Criteria 2** | Description of program resources, including fiscal, physical, human, clinical, and technical learning resources; student support services; and the availability of clinical sites and the viability of those sites adequate to meet the objectives of the program; |
| **Criteria 3** | Measures of program outcomes for graduates; |
| **Criteria 4** | The public’s access to accurate program information; |
| **Criteria 5** | How the program and the controlling institution achieve concurrent outcomes; |
| **Criteria 6** | An attestation from the program director that all program faculty meet Board qualifications and are sufficient in number to achieve program outcomes; |
| **Criteria 7** | Reporting of collected evaluative data used in implementing quality improvement activities; and |
| **Criteria 8** | Description of student participation in program planning, implementation, evaluation, and continuous improvement. |

The **CPE Template** (see Appendix A) is a tool that can be used for submitting the CPE. Program Directors are not required to use this tool. Additional templates can be created that are specific to the program. The following example in red demonstrates data entry for the CPE template.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Measure/Component | Expected Level of Achievement | Assessment Method/Tool | Data Collection Timeframe or Frequency | Results/Findings (Include actual program data and aggregate results) | Analysis/Actions for Maintenance, Revisions or Improvements |
| *Student Learning Outcome (SLO) Critical Thinking* | *90% of students enrolled in Adult Health I will meet the 65% benchmark on the Critical Thinking Exam* | *Kaplan Critical Thinking Exam* | *Data will be collected at the completion of the Fall 2023 semester* | *Fall 2023:*  ***92%*** *of students meet the benchmark of 65%* | *Will continue to monitor and create a comparison table to establish trends and track changes in performance.* |

**Appendix A**

**Comprehensive Program Evaluation Template**

**Criteria 1: Students' achievement of program outcomes;**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Measure/Component | Expected Level of Achievement | Assessment Method/Tool | Data Collection Timeframe or Frequency | Results/Findings (Include actual program data and aggregate results) | Analysis/Actions for Maintenance, Revisions or Improvements |
|  |  |  |  |  |  |

**Criteria 2:** **Description of program resources, including fiscal, physical, human, clinical, and technical learning resources; student support services; and the availability of clinical sites and the viability of those sites adequate to meet the objectives of the program;**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Measure/Component | Expected Level of Achievement | Assessment Method/Tool | Data Collection Timeframe or Frequency  SAMPLE | Results/Findings (Include actual program data and aggregate results) | Analysis/Actions for Maintenance, Revisions or Improvements |
|  |  |  |  |  |  |

**Criteria 3: Measures of program outcomes for graduates;**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Measure/Component | Expected Level of Achievement | Assessment Method/Tool | Data Collection Timeframe or Frequency | Results/Findings (Include actual program data and aggregate results) | Analysis/Actions for Maintenance, Revisions or Improvements |
|  |  |  |  |  |  |

**Criteria 4:** **The public’s access to accurate program information;**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Measure/Component | Expected Level of Achievement | Assessment Method/Tool | Data Collection Timeframe or Frequency | Results/Findings (Include actual program data and aggregate results) | Analysis/Actions for Maintenance, Revisions or Improvements |
|  |  |  |  |  |  |

**Criteria 5: How the program and the controlling institution achieve concurrent outcomes;**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Measure/Component | Expected Level of Achievement | Assessment Method/Tool | Data Collection Timeframe or Frequency | Results/Findings (Include actual program data and aggregate results) | Analysis/Actions for Maintenance, Revisions or Improvements |
|  |  |  |  |  |  |

**Criteria 6: I, the NCBON-approved program director, attest that all program faculty meet Board qualifications and are sufficient in number to achieve**

**program outcomes.**

|  |  |
| --- | --- |
| **Signature:** | **Date:** |
|  |  |

**Criteria 7: Reporting of collected evaluative data used in implementing quality improvement activities; and**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Measure/Component | Expected Level of Achievement | Assessment Method/Tool | Data Collection Timeframe or Frequency | Results/Findings (Include actual program data and aggregate results) | Analysis/Actions for Maintenance, Revisions or Improvements |
|  |  |  |  |  |  |

**Criteria 8: Description of student participation in program planning, implementation, evaluation, and continuous improvement.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Measure/Component | Expected Level of Achievement | Assessment Method/Tool | Data Collection Timeframe or Frequency | Results/Findings (Include actual program data and aggregate results) | Analysis/Actions for Maintenance, Revisions or Improvements |
|  |  |  |  |  |  |

Revised 2/2024